

**Approved**  
**AFFORDABLE HOUSING ADVISORY COMMITTEE**  
**BUILDING SERVICES CENTER – 700 NW 19 AVENUE**  
**DSD Conference Room**  
**Monday December 8, 2014 - 9:00 A.M. Minutes**

**Cumulative Attendance**

<b>Committee Members</b>	<b>Attendance</b>	<b>7/14 through 6/15</b>	
		<b>Present</b>	<b>Absent</b>
Amanda Spangler-Bartle	P	3	1
Roosevelt Walters, Vice Chair	A	3	1
Bradley Deckelbaum	A	0	4
Jonathan Jordan	A	3	1
Edwin Parke	P	4	0
Brian Poulin	P	4	0
Kevin Borwick	A	0	4
Jodi Lee	P	3	1
Skeet Jernigan	P	2	2
Peter Cooper (apt 10/14)	P	3	0
Roderick Kemp (apt 11/14)	P	2	0
Kenneth Walton (apt 12/14)	P	1 (New member, 1 <sup>st</sup> meeting)	

**Staff**

Avis Wilkinson, Housing Programs Administrator HCD & AHAC Liaison  
Jonathan Brown, Housing Programs Manager

**Roll Call/Determination of Quorum**

Mandy called the meeting to order at 9:06 am and then at 9:10 a.m. The meeting was recalled due to technical issues with the recording device. A quorum was established with 8 members present.

**Approval of Minutes – November 10<sup>th</sup>, 2014**

Edwin motioned to approve the Minutes for November 10<sup>th</sup>, 2014; the motion was seconded by Jodi and unanimously approved by vote.

**Old Business**

- **Communication to City Commission with recommendations for City Owned Vacant Lots**

Mandy will draft the Communication to City Commission for review by the other members.

### **New Business**

- **Review the City Owned Vacant Lots list created by CBRE and highlight properties recommended for affordable housing and submit recommendations to Parks & Recreation by 12/9/14 to be incorporated in the 12/17 Agenda Item.**

Members discussed recommendations regarding the City Owned Vacant Lots and agreed on the following motions:

#### **Motion 1:**

- Recommend that all residential lots over 5,000 square feet that are listed on the City Owned Surplus List be used for Affordable Housing.
- All Commercial lots, listed on the City Owned Surplus List be evaluated for potential multiple Affordable Housing or Multiple Units.
- Recommend that the properties are: (1) donated for Affordable Housing use, (2) sold to qualified Affordable Housing Developers, (3) sold and proceeds should be deposited in the City of Fort Lauderdale Affordable Housing Trust Fund.

Motion made by Skeet, seconded by Jodi and unanimously approved by vote.

#### **Motion 2:**

- Recommend that the City create an Ordinance to implement Recommendation including the establishment of an Affordable Trust Fund, and criteria for evaluating the donation or selling of City Owned Surplus Lots.
- The Affordable Housing Advisory Committee should serve as the Review Committee for Affordable Housing projects and the Affordable Housing Trust Fund.

Motion made by Skeet, seconded by Jodi and unanimously approved by vote.

#### **Motion 3:**

- Consider any lots that are less than 5,000 square feet, contiguous and adjacent to other lots; be used as one for Affordable Housing.

Motion made by Jodi, seconded by Peter and unanimously approved by vote.

#### **Motion 4:**

- Amend all occurrences of "surplus" to "City Owned Surplus List" in previous motions.

Motion made by Skeet, seconded by Peter and unanimously approved by vote.

Mandy will attend the December 17<sup>th</sup>, 2014 meeting. Avis will advise if the meeting will be discussed at the City Commission Conference Meeting or City Commission Regular Meeting.

**Communications to City Commission**

None -

Mandy will draft a Communication to City Commission for review.

**Agenda Topics for Next Meeting**

Pending the outcome of the Agenda Item scheduled for 12/17/14.

**Good of the Order**

None

**Next Meeting Date:** January 12<sup>th</sup>, 2015 at 9:00 a.m. – Code Conference Room

**Adjournment**

The meeting adjourned at 9:54 am.

[Minutes prepared by Ginah Joseph, Administrative Aide; reviewed/edited by Avis Wilkinson, Housing Programs Administrator/SHIP Administrator/AHAC Liaison]